

Application for Employment

Lutheran Church Charities



How to contact us:

3020 Milwaukee Ave

Northbrook, IL 60062

866-455-6466

Fax: 866-451-1476

E-mail: LCC@LutheranChurchCharities.org

An Equal Opportunity Employer

Because we are an RSO of The Lutheran Church—Missouri Synod, Lutheran Church Charities retain the right to give preference in hiring to persons who are members in good standing of an LCMS congregation.

EMPLOYMENT AND BUSINESS EXPERIENCE

List your complete employment record including temporary, regular and part-time in date order with **most recent first**. List military service, if applicable, as part of employment record.

MOST RECENT EMPLOYER - Are you currently working for this employer? Yes No If yes, may we contact? Yes No

Company Name _____ Telephone Number _____

Address _____
Street Address City State ZIP Code

Starting Position Title _____ Ending Position Title _____

Supervisor's Name _____ Title _____

Employed From _____ Full-time Part-time
Month/Year to Month/Year

Brief Job Description _____

Reason for leaving _____

If you were employed under a different name, give that name in full _____

Company Name _____ Telephone Number _____

Address _____
Street Address City State ZIP Code

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UNEMPLOYMENT	Account for all periods of one month or more for which you have been without work in the last five years.					
	From		To		State Reason	
	Mo.	Yr.	Mo.	Yr.		
	Mo.	Yr.	Mo.	Yr.		
EDUCATION	School Name/Address		Years Attended	Graduation Date	Diploma/Degree	Major Subject
	High School					
	Address					
	Business/Trade School					
	Address					
	College/University					
	Address					

Acknowledgment of Understanding and Consent

PLEASE READ BEFORE SIGNING

If you have any questions regarding this statement, please ask them of an employment interviewer before signing.

This organization does not discriminate in hiring or employment on the basis of race, color, national origin, sex, age or disability. Because we are an RSO of The Lutheran Church—Missouri Synod, Lutheran Church Charities retains the right to give preference in hiring to persons who are members in good standing of an LCMS congregation.

It is understood that this application is not an obligation to provide employment. The application will be kept active for three months and it must be renewed to be active for a longer period.

I hereby certify that the statements made in this employment application are true and complete, to the best of my knowledge, and I authorize investigation of those statements. I understand that falsification, misrepresentation or omission of facts will be sufficient cause for elimination of any consideration for employment or cause for dismissal from Lutheran Church Charities, if I have been employed.

Lutheran Church Charities has the right, exercisable at any time, and without notice, to change wages, to change or eliminate benefits and policies, as well as to terminate, with or without cause, the employment relationship. I understand that no manager or representative of Lutheran Church Charities, other than those so designated by Lutheran Church Charities, has any authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing.

I understand that all employees of Lutheran Church Charities are expected to respect the official doctrines of Lutheran Church Charities and to pursue lifestyles that are morally in harmony with its teachings.

I understand that employees are required to authorize Direct Deposit into their checking or savings account for payment of wages.

I agree that I have read and understand the above acknowledgments and agreements and recognize all of the above as conditions of employment.

Please type name and date. You will be asked to sign this application at employment interview.

Signature

Date